

The 10 Commandments of How to Get Along With People

Ann Landers column,
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1. **KEEP SKID CHAINS ON YOUR TONGUE.** Always say less than you think. Cultivate a low, persuasive voice. How you say it often counts more than what you say.
2. **MAKE PROMISES SPARINGLY** and keep them faithfully, no matter what the cost.
3. **NEVER LET AN OPPORTUNITY PASS** to say a kind and encouraging word to or about somebody. Praise good work, regardless of who did it.
4. **BE INTERESTED IN OTHERS:** their pursuits, their work, their homes and their families. Make merry with those who rejoice; with those who weep, mourn. Let everyone you meet, however humble, feel that you regard him or her as a person of importance.
5. **BE CHEERFUL.** Don't burden or depress those around you by dwelling on your aches and pains and small disappointments. Remember, everyone is carrying some kind of burden.

6. **KEEP AN OPEN MIND.** Discuss but don't argue. It is a mark of a superior mind to be able to disagree without being disagreeable.
7. **LET YOUR VIRTUES SPEAK FOR THEMSELVES.** refuse to talk about the vices of others. Discourage gossip. It is a waste of valuable time and can be disruptive and hurtful.
8. **TAKE INTO CONSIDERATION THE FEELINGS OF OTHERS.** Wit and humor at the expense of another is never worth the pain that may be inflicted.
9. **PAY NO ATTENTION TO ILL-MANNERED REMARKS ABOUT YOU.** remember, the person who carried the message may not be the most accurate reporter in the world. Simply live so that nobody will believe him. Disordered nerves and bad digestion are a common cause of back-biting.
10. **DON'T BE ANXIOUS ABOUT THE CREDIT DUE YOU.** Do your best and be patient. Forget about yourself and let others remember. Success is much sweeter that way.